



**BLS**  
**WORLD SCHOOL**

विद्या सर्वार्थ सिद्धये | EDUCATION FOR LIFE  
SECTOR 16, GREATER NOIDA WEST. (U.P)

**SCHOOL WITHDRAWAL REQUEST FORM**

Full Name of student \_\_\_\_\_

Registration No. \_\_\_\_\_ Year of Admission: \_\_\_\_\_

Class in which enrolled: \_\_\_\_\_ Last Class attended: \_\_\_\_\_

Reason of Withdrawal: \_\_\_\_\_

Date of Application: \_\_\_\_\_ Date of Reliving: \_\_\_\_\_

Weather availing transport facility: Yes  No:  If Yes, Mention Bus Route/Bus No: \_\_\_\_\_

Are Dues Cleared: Yes  No;  If Not, Date of clearing Dues: \_\_\_\_\_

Parents/Guardian's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Pin \_\_\_\_\_ Country \_\_\_\_\_

Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

E mail id: \_\_\_\_\_

**Notes:**

- (i) Please attach the Dues Clearance Form along with this Form. Application received without clearing Dues will be treated incomplete and will not be considered.
- (ii) Notice for Withdrawal from School should be served at least 1 month in advance from the date of relieving. If the notice period is less than 1 month then the reason of short notice should be given with date of relieving, else the delay in relieving will not be the schools responsibility.
- (iii) The T.C will be issued after 1 month from the date of receiving the withdrawal request form. Conditions apply.

Signature of Parent / Guardian \_\_\_\_\_ Date \_\_\_\_\_

**For office use only**

As per the details mentioned above, the T.C \_\_\_\_\_ of Class \_\_\_\_\_ may be issued after all his/her dues are cleared.

Date of T C to be issued: \_\_\_\_\_

Signature of Accountant; \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Class Teacher \_\_\_\_\_ Date: \_\_\_\_\_

Signature of the Principal \_\_\_\_\_ Date: \_\_\_\_\_